



# MotherTree

## DOULA SERVICES

### Financial Agreement

We, \_\_\_\_\_  
retain \_\_\_\_\_ to provide doula support for the upcoming birth of our baby.

Birth location \_\_\_\_\_ Doctor / Midwife's name \_\_\_\_\_

Due date \_\_\_\_\_ Provider phone \_\_\_\_\_

Referred by \_\_\_\_\_

#### CLIENT INFO:

Client name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Child # \_\_\_\_\_ Name and age of siblings \_\_\_\_\_

Credit Card Number on file (see reverse for more info) \_\_\_\_\_ Expiration date \_\_\_\_\_ CSC# \_\_\_\_\_

#### Deposit Worksheet:

Total Birth support fee: \_\_\_\_\_

50% Deposit (due at hire, final due at 36th week of pregnancy)

Postpartum support fee \_\_\_\_\_

No. of Hours (3 hour min./visit) \_\_\_\_\_

Deposit (equal to total hours desired for 1st week of service)

Total fees for paid classes \_\_\_\_\_

50% Deposit (of total fees due at time of contract)

#### BIRTH PACKAGE:

For standard birth package features, see reverse side. For special requests: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

#### POSTPARTUM:

For standard postpartum details, see reverse side. For special requests: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Start date \_\_\_\_\_ Number of weeks \_\_\_\_\_ Specific Days \_\_\_\_\_ No. of times \_\_\_\_\_

#### CLASSES:

2 Free Seminars and 2 support group visits are included with your birth package. Register online at [mothertreebirth.com](http://mothertreebirth.com) or [zenana-spa.com](http://zenana-spa.com). To sign up for add'l. classes, check the options below.

- Birthing From Within
- Pregnancy Support Group Package
- MotherTree Childbirth
- Other: \_\_\_\_\_

#### PAYMENT:

**Step 1:** Fill out deposit amounts

**Step 2:** Please indicate payment by:

\_\_\_\_\_ check (Make payable to "MotherTree," and send to P.O. Box 14100 Portland OR 97293)

\_\_\_\_\_ credit card on file (Required above, in client info. VISA/MC/Paypal accepted. See reverse about fee.)

**Step 3:** Final Payment (Due 4 weeks prior to due date) Date received \_\_\_\_\_ (office use only)

Payment notes or special plans \_\_\_\_\_

#### AUTHORIZATION:

Authorized (Mother's signature) \_\_\_\_\_ Authorized (MotherTree signature) \_\_\_\_\_

Authorized (Partner signature) \_\_\_\_\_ Doula \_\_\_\_\_

\_\_\_\_\_ Yes, I am willing to have a student doula observe my doula for purposes of certification ( \_\_\_\_\_ prenatal \_\_\_\_\_ birth \_\_\_\_\_ postpartum \_\_\_\_\_ all)

Date submitted \_\_\_\_\_

Total deposit(s) enclosed with this contract \_\_\_\_\_

Gratuity (see reverse) \_\_\_\_\_

Credit card service fee \_\_\_\_\_

Total amount \_\_\_\_\_



# MotherTree

## DOULA SERVICES

### Birth Package Includes:

- A minimum of 1 prenatal visit (additional as needed)
- Identification of your support needs
- Unlimited phone consultations, time of hire through 6 weeks postpartum.
- 24 hour on-call availability during your due date (approx. 4 week period).
- Continuous support during the birth process.
- 1 postpartum visit.
- Guaranteed Back-up doula services
- Free monthly Childbirth Seminars (based on schedule of availability)
- Discounts available for other MotherTree Services, Childbirth Preparation, and Massage.
- Extensive referral network.

### Birth Support:

Support is defined as providing emotional encouragement and advocacy, physical comfort measures (following the protocols of DONA (Doulas of North America) or any specialized training provided by the primary doula such as LMT), an objective viewpoint and assistance in accessing resources and information necessary in decision-making. Each woman is unique in her support needs and because of this clear communication is essential between you and your doula.

### Postpartum Support:

During this time, the doula's responsibilities include: Breastfeeding assistance, infant care, laundry, errands, cooking, sibling care, postpartum comfort measures, and other areas that you specify.

### Fees For Service:

#### BIRTH:

The total fee will be due at 36 weeks. Fulfillment of birth support includes the following circumstances:

- Elective Cesarean (unless notified prior to 36 weeks in which the deposit will be retained) or Cesarean Birth with labor
- Expedient Labor where doula may or may not have arrived
- Epidural or Pain Medication where family rest allows for doula break (with family approval)
- Family does not contact doula at time of birth
- Induction of labor
- Labor support provided within 2 hours of request for services or timeline based on special arrangement made by verbal agreement between doula and family.

Upon acceptance of this contract the family agrees that the deposit will have been fully earned if the job is cancelled in its entirety or shortened in length prior to 36 weeks by the family.

#### POSTPARTUM:

A family's schedule with new baby is unpredictable. Your doula holds her schedule for you as best as possible. A back-up doula will be provided if your need is different than originally planned or a scheduling conflict arises. Your deposit is non-refundable, but those hours can be used at any time in the first eight weeks.

Partial refund of the fee may be claimed under special circumstances including prenatal loss or force majeure (the snowstorm of 2004) in which the doula or backup was unable to attend the birth.

#### CLASSES:

50% Deposit retained unless your baby is born prior to class start date. Special circumstances considered.

Final payment must be made prior to class start date to confirm registration.

There are two circumstances in which a full refund is standard:

1. if birth takes place prior to class
2. class cancels due to lack of min. attendance or other (inclement weather, instructor illness, etc)

#### Gratuity:

Any gratuity to your doula is accepted with gratitude. You may also offer this to her in postpartum as you feel appropriate. This may take several forms beyond cash:

- networking: referral to a friend or inclusion in baby announcement
- gift certificates for massage or other self care
- something for her birth bag
- birth art

#### Credit Card on File:

A credit card must be on file to confirm hire. Card will not be charged without authorization. Signed contract authorizes MotherTree to charge for payment balance if not received by 40th week of pregnancy or weekly during dates of service for postpartum only. A one-time service fee will be applied if payment made with credit card.

#### Liability:

Mother Tree LLC is a referral agent for approved doula partners, who are independent contractors. We screen and certify our partnering doulas to ensure you the highest quality of service available. However, your agreement is made directly with your doula of choice. Mother Tree LLC will not be held liable for any damages, court-related costs or suits naming the doula. Any private agreements or ancillary services provided outside of the scope of the birth services are the responsibility of the doula and client relationship and unrelated to Mother Tree LLC.

While we do our best to help you have the birth you desire, we cannot guarantee or predict what will happen during your birth. Mother Tree LLC or your primary doula is not responsible for birth outcomes or the medical indications leading to the choices made by the family.

#### Backup Services:

Mother Tree provides guaranteed backup services. Your primary doula will arrange your backup support and provide you with the contact information.

In case of emergency where doula or backup doula is unreachable, call 503-343-9911.

#### Satisfaction Guarantee:

We stand for a woman's mother nature in birth and beyond. We are passionately committed to your positive birth experience and work to create a comfortable, supportive community of resources via our professional doula support, guaranteed backup, classes, support groups and annual events. If there is anything you need or suggestions you have for how we may serve you better, please contact us. We look forward to hearing from you!

Thank you for this opportunity to support your wonderful growing family!

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